



25 SEP 1963

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Honorable Bernard L. Boutin  
Administrator, General Services Administration  
Washington 25, D. C.

Dear Mr. Boutin:

Thank you for your letter of 19 September 1963 to Mr. McCone inviting us to send a representative to your Institute to attend the Executive Seminar on "Stretching Federal Property Dollars."

I have selected  Chief of our Supply Division, to represent the Agency, and I have asked our Director of Training to submit the necessary nomination forms directly to the Director, General Services Administration Institute.

STAT

Your interest in bringing this important Seminar to our attention is appreciated.

Sincerely,

Signed

L. K. White  
Deputy Director  
(Support)

SA-DD/S:RHW:fmf ( 25 Sept 63 )  
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DD/S 63-4015 - Letter dtd 19 Sept 63 to DCI fr Admin., GSA re: "Executive Seminar"